



# VILLAGE OF ANGEL FIRE BUSINESS REGISTRATION FORM

New Application: \_\_\_\_\_ Renewal: \_\_\_\_\_ Relocation: \_\_\_\_\_ Termination: \_\_\_\_\_

**NAME OF BUSINESS:** \_\_\_\_\_

Please Check One: Sole Proprietor: \_\_\_\_\_ Partnership: \_\_\_\_\_ Corporation: \_\_\_\_\_

A separate application is required for each business location. A registration fee of \$35.00 is required with this application. Make checks payable to Village of Angel Fire. This fee is an **Annual Fee due by March 16<sup>th</sup>** of each year. Renewals and Terminations must be submitted prior to this date. There is no charge for terminations; however, a \$10.00 late fee will be assessed on renewals received after the due date. All registered businesses are subject to a monthly refuse fee. **Please print for legibility.** Only completed applications will be accepted (Village of Angel Fire Ordinance 2001-01 amending 1992-04).

**Site Inspections are required at time of application.** Please make appointment with Fire Department. 575-377-3347. Thank you.

Type of Business: \_\_\_\_\_

Physical Address of Business: \_\_\_\_\_

Name of Existing Building (if applicable): \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business Phone #: \_\_\_\_\_ Cell# \_\_\_\_\_ E-Mail \_\_\_\_\_

Website: \_\_\_\_\_

General Partner or President's Name & Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ph #: \_\_\_\_\_

Business Name as filed in State of NM for taxes: \_\_\_\_\_

CRS# \_\_\_\_\_ (REGISTRATIONS WILL NOT BE ISSUED WITHOUT THIS NUMBER. If you do not have an ID number yet, attach evidence of application for such.)

Federal Tax ID # \_\_\_\_\_ (or) Social Security # \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

## HOME OCCUPATION QUESTIONNAIRE

Is this business located in your home? Yes \_\_\_\_\_ No \_\_\_\_\_

If YES, you must read the following Home Occupation Conditions:

### PERFORMANCE REQUIREMENTS

A business conducted within a dwelling shall qualify as a home occupation if the applicant agrees to meet the following conditions:

1. Complies with all Federal, State and Local codes.
2. The residential character of the lot and the dwelling unit shall be maintained. No change in the outside appearance of the building or premises, or any construction feature or alteration not of a residential character, shall be allowed as a result of the home occupation except as necessary to comply with an accessibility law.
3. All activity of the home occupation shall be carried on entirely within the dwelling and shall occupy a maximum of 600 sq. ft. or 25% of dwellings heated area; whichever is less.
4. The goods, stock-in-trade, or other commodities associated with the home occupation shall neither be displayed nor visible from a location off the site on which business is being conducted. There shall be no warehousing of materials/supplies outside the dwelling hosting the home occupation.
5. There shall be no show windows, window displays or advertising signs, structures on or near the site designed to attract customers, clients, or the general public to the premises. The only sign permitted on a residence hosting a home occupation shall have a maximum of two square feet and state only the resident's name and the street number.
6. The home occupation may not generate any additional amount of vehicular or pedestrian traffic. Business-regulated vehicles may only park in the existing garage or existing driveway. Parking of these vehicles is not permitted on any public roadway.
7. No equipment or process shall be used which has objectionable characteristics or effects, or which would identify the premises as serving a nonresidential character. These can include, but are not limited to, noise, erosion, vibration, fumes, odors, dust, smoke, lighting, effluent or electrical interference detectable to normal senses of the site of the dwelling hosting the home occupation.
8. No hazardous activity shall be permitted as part of a home occupation. This includes processes associated with the product of the home activity or storage of materials capable of generating fire, toxicity, or explosive.

I have read and agree to meet the eight (8) conditions listed on this application form.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### FOR OFFICIAL USE ONLY

Building Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Application Received: \_\_\_\_\_

Registration #: \_\_\_\_\_ Utility Billing: \_\_\_\_\_

Cash \_\_\_\_\_ Check # \_\_\_\_\_ Check Date: \_\_\_\_\_

Village of Angel Fire PO Box 610, Angel Fire, NM 87710 575-377-3232

## ***Showcase your business on our websites!***

Once your business registration has been approved by the Village of Angel Fire, your business will be added to the Village of Angel Fire website (<http://www.AngelFireNM.gov>). The Village of Angel Fire maintains a website that includes a listing of all businesses with current business registrations, as well as information about Village services meetings and other Village business. The website page for businesses is <http://www.angelfirenm.gov/businesses/>.

Depending on what type of business you operate, your business may also qualify to be placed on the Village of Angel Fire tourism website, <http://www.AngelFireFun.com>. This site is limited to tourism businesses such as lodging, dining, shopping, or recreational activities.

**In order to fully showcase your business on the websites,  
please provide more information about your business.  
(There is no charge for this service.)**

If you have a logo for your business, you can email the logo (.jpg or .png files only) to [jlinton@angelfirenm.gov](mailto:jlinton@angelfirenm.gov) . Your logo will be added to your website listing.

You may provide more information about your business, such as what you sell, buy or showcase in your business. Your individual business page will also have this information included.

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What are your hours of operation? \_\_\_\_\_

What days of the week is your business open? \_\_\_\_\_

If you have any photos showcasing your business or products, this can also be added to your listing. Please email these photos (.jpg or .png files only) to [jlinton@angelfirenm.gov](mailto:jlinton@angelfirenm.gov).

***Thank you for helping us to promote your business!***